Important Phone Numbers

Medical City Dallas Hospital 972-566-7000
www.medicalcityhospital.com

Medical City Children’s Hospital 972-566-8888
www.mcchildrenshospital.com

Birth Certificate Registrar 972-566-7352

Insurance and Admitting 972-566-6316

Lactation Office 972-566-4811

Lactation Outpatient Clinic 972-566-6534

Lactation Rental Office 972-566-4580

Parent Education 972-566-7153

Preadmission Office 972-566-2252

OB/GYN Physician Office __________________

Pediatrician Office __________________
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Breastfeeding & Pump Rental  
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Here’s what to expect after delivery of your baby

After delivery you will stay in Labor and Delivery for up to 2 hours. For a stable newborn, this is the ideal time to hold your newborn baby skin to skin on your chest.

During this 2 hour recovery period, it is likely that breastfeeding will begin.

After 2 hours you will be transferred to Postpartum. As long as your baby is stable, your baby will be transferred with you. We recommend you continue to enjoy skin to skin with your newborn.

Your baby will receive their first bath within 6-24 hours after delivery. The World Health Organization states the newborn bath should be delayed for at least 6 hours. (WHO, 2012)
Dear Expectant Parents,

Congratulations on your decision to deliver at Medical City Dallas Hospital! We are confident you will have a great experience and enjoy your time spent here. We realize this is a very special time in your life and we consider it a privilege that you have chosen Medical City to share in the birth of your child.

The information in this book is designed to help you with preparation for childbirth and make your admission to the hospital a smooth event. Please take a few moments and review the information below.

During your 6th month of pregnancy, please complete the forms below and use the enclosed prepaid envelope to return the Maternity Preadmission Form, Birth Certificate worksheets, ImmTrac form and copies of your driver’s license and insurance card. You may also drop off your completed forms to our office located in Building D, 7th floor, suite 730.

**Preregistration Forms**
There are several forms that need to be completed and mailed to us before delivery. Please complete the Maternity Preadmission. We also need a front and back photo copy of your insurance card and a copy of your driver’s license.

**Birth Certificate Worksheets**
Please complete the Birth Certificate worksheets and the ImmTrac form. Some content on your Birth Certificate worksheets you may not know yet. Our Birth Certificate Registrar will visit you after your delivery to complete any outstanding information. The information you complete on these worksheets will appear on your baby’s birth certificate. Please double check your responses.

**Parent Education Classes**
We want to support you in your decision to become prepared and educated for your childbirth experience. Through education you will gain important knowledge about what to expect and how to prepare for your big day. Our parent education classes are offered to not only the expectant parents but also to grandparents and siblings as well. This is an exciting time for you AND your entire family. We look forward to having you join us and our specialized nurse educators as we help prepare you and your loved ones for your upcoming delivery.

Descriptions of our classes can be found in Section Three of this booklet. We recommend you register for classes between 26-30 weeks.

**Preadmission Appointment**
Once you have completed and mailed your preadmission forms, please call 972-566-2252 to schedule your appointment with our Preadmission Nurse. At this appointment you will complete a verbal health history with our nurse. You will also review and sign your permits for delivery and admission to the hospital. Please allow 30 minutes for this mandatory appointment.

Please call to schedule this appointment between 26-30 weeks.

We look forward to celebrating your special day with you.
Tips & Guidelines

How much will I pay for my delivery and hospital stay?
If you have any questions about the costs associated with your hospital stay, feel free to call our registration office at 972-566-6316. We will be happy to address your questions and concerns.

I don’t know all the information for my baby’s birth certificate forms. Can I still mail it in?
Yes, one of our Birth Certificate Registrar’s will come to your room after you have delivered your baby to verify and obtain any outstanding information. If you are discharged from the hospital before the information is verified and completed, we will contact you by phone. You will be required to come back to the hospital and sign the Birth Certificate as required by law. The Birth Certificate is a legal document and must be completed. The information on the birth certificate worksheet will assist us in preparing the certificate before your arrival.

Where do I go for my preadmission appointment?
Our office is located in building D, 7th floor in suite 730. We see patients by appointment. Please call to schedule your appointment at least two weeks in advance. Call 972-566-2252 to schedule your appointment. We schedule appointments Monday – Friday.

Do I need to pick a pediatrician for my baby while I am in the hospital?
Yes, you will need to have a Pediatrician who has physician privileges to see patients at Medical City to take care of your baby while you are in the hospital. We recommend you review the list of Pediatricians that is listed in your insurance book and select one of these for your baby. Please let your RN know your pediatrician’s name when you preregister or the day of delivery. We will relay that information to the Newborn Nursery Nurse so they can inform the physician of their new patient once your baby is delivered. The pediatrician will see your baby each day and visit with you while you are in the hospital.

How long will I be in the hospital?
Average length of stay for a vaginal delivery is 2 days. Average length of stay for a cesarean delivery is 3 days.

Do I need to bring an infant car seat to the hospital? Will the Nurse install it for me?
You must have an infant car seat to be discharged with your baby. We recommend that you take it out of the box, adjust the straps, become comfortable with harness device and install it in the car you will be going home in. It is never too early to learn about your car seat! We cannot instruct you on how the car seat operates or install your car seat. You will need to bring your car seat up to your postpartum room and fit it to your baby before you leave the hospital.
What are the visitation hours while I am in the hospital?

**Labor and Delivery**
Visiting hours are 24 hours a day 7 days a week. We ask that you limit visitors in your room to 2 at a time. We have a comfortable waiting area for your friends and family to relax.

**Delivery Room**
You may have 2 people in the delivery room with you for vaginal delivery and 1 person with you for a cesarean section. If you have a certain request, please speak to your physician about what they will allow and what their partners will allow in a delivery. Our priority is always to ensure the best possible care for you and your baby!

**Postpartum**
Visiting hours are from 10am-8:30pm daily. You may have one person stay with you during the night. No one under the age of 13 may spend the night. We have quiet time from 2pm – 4pm daily. During this time, we encourage new families to relax, bond and enjoy the time with their new baby with minimal interruptions and visitors.

**Providing you and your baby the best care possible!**
We consistently strive to do our best for you during your stay with us. At any point during your stay, if you feel we have not completely met your expectations, please ask to speak with someone responsible for the area of your concern. A Nurse Leader will make rounds daily to ensure you are receiving exceptional care.

You will receive a follow-up call after discharge to see how you and your new baby are doing. This follow-up call will also include a few brief questions that will allow us to recognize those who helped make your stay a great one and to assist us in continuing to improve the level of care our patients receive.

**Where do I park? Can I buy discounted parking passes?**
Please park in front of Building D when you are in labor. (Remember D for Delivery) Labor and Delivery is located on the 7th floor of the D building.

After delivery you will be staying on Postpartum, which is located on the 8th floor in the North Tower of Building A. You may instruct your family to park in the Medical City Children’s Hospital parking lot and take the North tower elevators directly to the 8th floor. All patients will be discharged from the Medical City Children’s Hospital Tower entrance.
There is a charge to park so remember to pack some cash to pay for parking. You will be required to pay every time you exit the lot. We do not validate parking tickets. You may purchase a parking pass that is good for 7 days with unlimited access. These can be purchased from Security which is located in Suite B 203. For more information, please call Security at 972-566-4800.

Labor and Delivery
*Building D 7th Floor*
972-566-6208

Postpartum
*Building A 8th Floor North Tower*
972-566-4708

Newborn Nursery
*Building D 7th Floor*
972-566-7171

Neonatal Intensive Care Unit (NICU)
*Building A 4th Floor North Tower*
972-566-4730

Congenital Heart Surgical Unit (CHSU)
*3rd Floor Children’s Tower*
972-566-6817

Antepartum
*Building A 7th Floor North Tower*
972-566-2669
Pre-Admission Forms
# Maternity Preadmission Form

**MUST BE RETURNED BY YOUR 26th WEEK**

<table>
<thead>
<tr>
<th>OB/GYN Physician:</th>
<th>Date of Last Menstrual Period:</th>
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<th>Due Date:</th>
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<th>Telephone Number:</th>
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<thead>
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<th>(MI)</th>
<th>Maiden Name:</th>
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<th>(City)</th>
<th>(State)</th>
<th>(Zip Code)</th>
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<th>Work Telephone Number:</th>
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<th>(State)</th>
<th>(Zip Code)</th>
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<th>Spouse Name/Guarantor Name: (Last)</th>
<th>(First)</th>
<th>(MI)</th>
<th>Spouse/Guarantor Telephone Number:</th>
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<tr>
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<th>Spouse/Guarantor DOB:</th>
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<th>(City)</th>
<th>(State)</th>
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<th>Work Telephone Number:</th>
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<th>Employer Address: (Suite #)</th>
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<th>Nearest Relative or Friend:</th>
<th>Relationship:</th>
<th>Telephone Number:</th>
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<th>Address of Nearest Relative or Friend: (Apt #)</th>
<th>(City)</th>
<th>(State)</th>
<th>(Zip Code)</th>
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<th>Telephone Number:</th>
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<th>(City)</th>
<th>(State)</th>
<th>(Zip Code)</th>
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<th>Name of Policy Holder:</th>
<th>Group Number:</th>
<th>Policy or Certification Number:</th>
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<th>Insurance (Secondary): Company Name</th>
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<th>Insurance (Secondary) Address: (Suite #)</th>
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<th>(State)</th>
<th>(Zip Code)</th>
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<th>Name of Policy Holder:</th>
<th>Group Number:</th>
<th>Policy or Certification Number:</th>
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Mother’s Worksheet for Child’s Birth Certificate

The information you provide on this worksheet is used to create your child’s birth certificate. The birth certificate is a legal document used to prove your child’s age, citizenship and parentage. Your child will use the birth certificate throughout his/her life. The State of Texas safeguards against the unauthorized release of identifying information from birth certificates to protect the confidentiality of parents and their child.

Please PRINT your responses carefully and accurately as errors are difficult and expensive to correct.

<table>
<thead>
<tr>
<th>CHILD’S INFORMATION</th>
<th>SEX OF BABY (please circle one)</th>
<th>MALE</th>
<th>FEMALE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time of Birth</td>
<td>Date of Birth</td>
<td>Plurality (please circle one)</td>
<td></td>
</tr>
<tr>
<td>Am / Pm</td>
<td></td>
<td>Single / Twin / Triplets / Quadruplets / Quintuplets</td>
<td></td>
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<thead>
<tr>
<th>MOTHER’S CURRENT LEGAL NAME</th>
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<tbody>
<tr>
<td>First Name</td>
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<table>
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<tr>
<th>CHILD’S LEGAL NAME</th>
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<tbody>
<tr>
<td>First Name</td>
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</table>

<table>
<thead>
<tr>
<th>MOTHER’S RESIDENCE ADDRESS</th>
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<tbody>
<tr>
<td>Residence Address</td>
</tr>
<tr>
<td>City/Town/Location</td>
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<tr>
<td>Mother’s Date of Birth</td>
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</table>

| Home phone: ___________________ | Cell/Other phone: ____________________ |

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<thead>
<tr>
<th>MOTHER’S MAILING ADDRESS (If same as residence address, LEAVE THIS SECTION BLANK)</th>
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<tbody>
<tr>
<td>Mailing Address</td>
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<tr>
<td>City/Town/Location</td>
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Medical City Children’s Hospital
7777 Forest Lane • Dallas, TX 75230 • (972) 566-7000

MOTHER’S WORKSHEET FOR CHILD’S BIRTH CERTIFICATE

MCD01404 (Rev. 08/10)
### MOTHER’S INFORMATION

**Apply for Baby’s Social Security?**
- [ ] Yes
- [X] No

**Did Mother Give up Rights to the Child?**
- [ ] Yes
- [X] No

**Date Rights Given Up?**
- 

**Occupation:**

- 8th grade or less
- 9th – 12th grade, no diploma
- High School graduate or GED completed
- Some College credit, but no degree
- Bachelor’s degree (e.g., BA, AB, BS)
- Master’s degree (e.g., MA, MS, MEng, MED, MSW, MBA)
- Doctorate (e.g., PhD, EdD) or Professional degree (e.g., MD, DDS, DVM, LLB, JD)

**Type of Business:**

- [ ] Is Mother of Hispanic Origin?
  - [ ] No, not Spanish / Hispanic / Latina
  - [ ] Yes, Mexican, Mexican American, Chicana
  - [ ] Yes, Puerto Rican
  - [ ] Yes, Cuban
  - [ ] Yes, other Spanish / Hispanic / Latina
    - Specify

- [ ] What is Mother’s Race?
  - [ ] White
  - [ ] Black/African American
  - [ ] American Indian/Alaska Native
    - (Name of the enrolled or principal tribe)
    - Specify
  - [ ] Asian Indian
  - [ ] Chinese
  - [ ] Filipino
  - [ ] Japanese
  - [ ] Korean
  - [ ] Vietnamese
  - [ ] Other Asian
  - [ ] Native Hawaiian
  - [ ] Guamanian or Chamorro
  - [ ] Samoan
  - [ ] Other Pacific Islander
  - [ ] Other
  - [ ] Unknown

- [X] Is Mother of Hispanic Origin?
- [ ] No, not Spanish / Hispanic / Latina
- [ ] Yes, Mexican, Mexican American, Chicana
- [ ] Yes, Puerto Rican
- [ ] Yes, Cuban
- [ ] Yes, other Spanish / Hispanic / Latina
  - Specify

- [ ] What is Mother’s Race?
  - [ ] White
  - [ ] Black/African American
  - [ ] American Indian/Alaska Native
    - (Name of the enrolled or principal tribe)
    - Specify
  - [ ] Asian Indian
  - [ ] Chinese
  - [ ] Filipino
  - [ ] Japanese
  - [ ] Korean
  - [ ] Vietnamese
  - [ ] Other Asian
  - [ ] Native Hawaiian
  - [ ] Guamanian or Chamorro
  - [ ] Samoan
  - [ ] Other Pacific Islander
  - [ ] Other
  - [ ] Unknown

- [X] Is Mother of Hispanic Origin?
- [ ] No, not Spanish / Hispanic / Latina
- [ ] Yes, Mexican, Mexican American, Chicana
- [ ] Yes, Puerto Rican
- [ ] Yes, Cuban
- [ ] Yes, other Spanish / Hispanic / Latina
  - Specify

- [ ] What is Mother’s Race?
  - [ ] White
  - [ ] Black/African American
  - [ ] American Indian/Alaska Native
    - (Name of the enrolled or principal tribe)
    - Specify
  - [ ] Asian Indian
  - [ ] Chinese
  - [ ] Filipino
  - [ ] Japanese
  - [ ] Korean
  - [ ] Vietnamese
  - [ ] Other Asian
  - [ ] Native Hawaiian
  - [ ] Guamanian or Chamorro
  - [ ] Samoan
  - [ ] Other Pacific Islander
  - [ ] Other
  - [ ] Unknown

- [X] Is Mother of Hispanic Origin?
- [ ] No, not Spanish / Hispanic / Latina
- [ ] Yes, Mexican, Mexican American, Chicana
- [ ] Yes, Puerto Rican
- [ ] Yes, Cuban
- [ ] Yes, other Spanish / Hispanic / Latina
  - Specify

- [ ] What is Mother’s Race?
  - [ ] White
  - [ ] Black/African American
  - [ ] American Indian/Alaska Native
    - (Name of the enrolled or principal tribe)
    - Specify
  - [ ] Asian Indian
  - [ ] Chinese
  - [ ] Filipino
  - [ ] Japanese
  - [ ] Korean
  - [ ] Vietnamese
  - [ ] Other Asian
  - [ ] Native Hawaiian
  - [ ] Guamanian or Chamorro
  - [ ] Samoan
  - [ ] Other Pacific Islander
  - [ ] Other
  - [ ] Unknown

### MOTHER’S HEALTH INFORMATION

- [ ] Did you receive WIC for this Birth?
  - [ ] Yes
  - [ ] No

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<thead>
<tr>
<th>Height</th>
<th>Weight Before Pregnancy</th>
<th>Weight At Delivery</th>
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**How many cigarettes did you smoke before and during pregnancy?**

<table>
<thead>
<tr>
<th>Before</th>
<th>Cigs/Day:</th>
<th>Packs/Day:</th>
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<tbody>
<tr>
<td>Three Months</td>
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<td>Second Three Months</td>
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<tr>
<td>Second Three Months</td>
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<td></td>
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<tr>
<td>Third Trimester</td>
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</table>

- [ ] Date of First Visit __/__/____
- [ ] Date of Last Visit __/__/____
- [ ] Total Number of Prenatal Visits for this Pregnancy: ________
- [ ] Date Last Normal Menses Began __/__/____

**Source of Prenatal Care**

- [ ] None
- [ ] Midwife
- [ ] Hospital Clinic
- [ ] Public Health Clinic
- [ ] Private Physician
- [ ] Other, Specify ________________
- [ ] Unknown

**Pregnancy History**

**Live births now living** (Do not include this birth. For multiple deliveries, do not include the 1st born in the set if completing this worksheet for that child.
  If none enter "0":) ________

**Live births now dead** (Do not include this birth. For multiple deliveries, do not include the 1st born in the set if completing this worksheet for that child.
  If none enter "0":) ________

**Date of last live birth:** __/__/____

**Number of other pregnancy outcomes** (Include fetal losses of any gestational age. If this was a multiple delivery, include all fetal losses delivered before this infant in the pregnancy.
  If none enter "0":) ________

**Date of last other pregnancy outcome:** __/__/____
MOTHER'S MARITAL STATUS  (Please read carefully)

- If you are married, your husband may be listed as the father on the birth certificate, or the information may be left blank.
- If you are not married, the father’s name may be listed on the birth certificate only if both parents complete an Acknowledgment of Paternity.
- If you are or have been married to someone other than the biological father of this child, or have been married to someone other than the biological father within 300 days before this child’s birth, the Acknowledgment of Paternity must also include a Denial of Paternity from your husband or former husband to allow the biological father’s information to be listed on the birth certificate.

☐ Currently legally Married to the biological father
☐ Never Married
☐ Currently legally Married to SOMEONE ELSE
☐ Divorced
☐ Widowed
☐ Married – (But you do not want to put your husband’s name on the birth certificate)
☐ Married – (Check only if applicable)

Have you been married to someone other than the biological father in the 300 days before the child’s birth? ☐ Yes ☐ No
Do you want to complete an Acknowledgement of Paternity? ☐ Yes ☐ No

MOTHER’S NAME PRIOR TO HER FIRST MARRIAGE

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
<th>Suffix</th>
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FATHER’S INFORMATION  (Biological father)

<table>
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<tr>
<th>Legal First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
<th>Suffix</th>
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</table>

Date of Birth
Place of Birth (State/Foreign Country/Territory)
Social Security

Address
Apartment Number

State/Foreign Country/Territory
City/Town/Location
Zip Code / Extension

Home phone: __________________ Cell/Other phone: __________________
Occupation
Type of Business

Medical City Children's Hospital
7777 Forest Lane • Dallas, TX 75230 • (972) 566-7000

MOTHER’S WORKSHEET FOR CHILD’S BIRTH CERTIFICATE
### Father’s Information (Biological father) cont...

<table>
<thead>
<tr>
<th>Father’s Education</th>
<th>Is Father of Hispanic Origin?</th>
<th>What is Father’s Race?</th>
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<tbody>
<tr>
<td>□ 8th grade or less</td>
<td>□ No, not Spanish / Hispanic / Latino</td>
<td>□ White</td>
</tr>
<tr>
<td>□ 9th – 12th grade, no diploma</td>
<td>□ Yes, Mexican, Mexican American, Chicano</td>
<td>□ Black/African American</td>
</tr>
<tr>
<td>□ High School graduate or GED completed</td>
<td>□ Yes, Puerto Rican</td>
<td>□ American Indian/Alaska Native (Name of the enrolled or principal tribe)</td>
</tr>
<tr>
<td>□ Some College credit, but no degree</td>
<td>□ Yes, Cuban</td>
<td>□ American Indian</td>
</tr>
<tr>
<td>□ Associate degree (e.g., AA, AS)</td>
<td>□ Yes, other Spanish / Hispanic / Latino Specify</td>
<td>□ Chinese</td>
</tr>
<tr>
<td>□ Bachelor’s degree (e.g., BA, AB, BS)</td>
<td></td>
<td>□ Filipino</td>
</tr>
<tr>
<td>□ Master’s degree (e.g., MA, MS, ME, MSW, MBA)</td>
<td></td>
<td>□ Japanese</td>
</tr>
<tr>
<td>□ Doctorate (e.g., PhD, EdD) or Professional degree (e.g., MD, DDS, DVM, LLB, JD)</td>
<td></td>
<td>□ Korean</td>
</tr>
</tbody>
</table>

Has Paternity – Genetic Testing Been Done?

☐ Yes ☐ No

### Presumed Father’s Information (The man you are currently married to but is not the biological father)

Date of Birth Social Security

First Name Middle Name Last Name Suffix

Address Apartment Number

City/State/Foreign Country/Territory City/Town/Location Zip Code / Extension

### Mother’s Medicaid Information (Complete ONLY if applicable)

Mother’s Medicaid Name Mother’s Medicaid Number

---

*Medical City Children’s Hospital*

7777 Forest Lane • Dallas, TX 75230 • (972) 566-7000

**Mother’s Worksheet for Child’s Birth Certificate**
TEXAS DEPARTMENT OF STATE HEALTH SERVICES
IMMUNIZATION REGISTRY (ImmTrac)
NEWBORN REGISTRATION FORM

(Please print clearly)

Child’s Last Name

Child’s First Name

Child’s Middle Name

Child’s Date of Birth: *Newborns only.

Child’s Gender:  [ ] Male  [ ] Female

Mother’s First Name

Mother’s Maiden Name

Mother’s Street Address

Apartment #

City

State

Zip Code

County

ImmTrac, the Texas immunization registry, is a free service of the Texas Department of State Health Services (DSHS). The immunization registry is a secure and confidential service that consolidates and stores your child’s (under 18 years of age) immunization records. With your consent, your child’s immunization information will be included in ImmTrac. Doctors, public health departments, schools and other authorized professionals can access your child’s immunization history to ensure that important vaccines are not missed.

The Texas Department of State Health Services encourages your voluntary participation in the Texas immunization registry.

Consent for Registration of Child and Release of Immunization Records to Authorized Entities

I understand that, by granting the consent below, I am authorizing release of the child’s immunization information to DSHS and I further understand that DSHS will include this information in the state’s central immunization registry (“ImmTrac”). Once in ImmTrac, the child’s immunization information may by law be accessed by:

• a public health district or local health department, for public health purposes within their areas of jurisdiction;
• a physician, or other health care provider legally authorized to administer vaccines, for treating the child as a patient;
• a state agency having legal custody of the child;
• a Texas school or child care facility in which the child is enrolled;
• a payor, currently authorized by the Texas Department of Insurance to operate in Texas, regarding coverage for the child.

I understand that I may withdraw this consent to include information on my child in the ImmTrac Registry and my consent to release information from the Registry at any time by written communication to the Texas Department of State Health Services, ImmTrac Group – MC 1946, P.O. Box 149347, Austin, Texas 78714-9347.

Please mark the appropriate box ☐ to indicate your choice.

☐ I GRANT consent for registration. I wish to INCLUDE my child’s information in the Texas immunization registry.

☐ I DENY consent for registration. I wish to EXCLUDE my child’s information from the Texas immunization registry.

Parent, legal guardian or managing conservator: __________________________________________________________________________

Printed Name

Date ____________________  Signature ____________________

Privacy Notification: With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. See http://www.dshs.state.tx.us for more information on Privacy Notification. (Reference: Government Code, Section 552.021, 552.023, 559.003 and 559.004)

Questions?  (800) 252-9152  •  (800) 348-9158  •  www.ImmTrac.com

ImmTrac NB-2  Stock No. F11-11936

Texas Department of State Health Services  •  ImmTrac Group – MC 1946  •  P.O. Box 149347  •  Austin, TX 78714-9347

Revised 04/10/2014

BIRTH REGISTRARS – Please enter newborn client information in Texas Electronic Registrar and affirm that consent has been granted. DO NOT fax to DSHS. Retain this form in the client’s birth record.
El registro de inmunización (ImmTrac) de Texas, es un servicio gratis que proporciona el Departamento Estatal de Servicios de Salud (DSHS). El registro de inmunización es un servicio seguro y confidencial que consolida y guarda el récord de inmunizaciones de su niño(a) (menor de 18 años de edad). Con su consentimiento, la información de la inmunización de su niño(a) será incluida en ImmTrac. Los doctores, departamentos de salud pública, escuelas y otros profesionales autorizados pueden tener acceso al historial de inmunización de su niño(a) para asegurar que las vacunas importantes no le falten.

El Departamento Estatal de Servicios de Salud le anima a participar voluntariamente en el registro de inmunización de Texas.

Consentimiento Para Registrar al Menor y Dar a Conocer los Documentos de Inmunización a las Entidades Autorizadas

Entiendo que, con mi consentimiento a continuación, autorizó que se dé a conocer la información de inmunización del menor al DSHS, y además entiendo que el DSHS incluirá esta información en el registro central de inmunización del estado (“ImmTrac”). Una vez que la información del menor esté en ImmTrac, por ley la puede acceder:

- el distrito de salud pública o el departamento de salud local, para propósitos de salud pública dentro de sus áreas de jurisdicción;
- el médico, o algún otro médico o proveedor de atención de salud legalmente autorizado para administrar vacunas, en el tratamiento del menor como paciente;
- la agencia estatal que tenga la custodia legal del menor;
- la escuela o la guardería de Texas en que el menor esté inscrito;
- el pagador, actualmente autorizado por el Departamento del Seguro de Texas para operar en Texas, con respecto a la cobertura del menor.

Entiendo que puedo retirar este consentimiento para incluir información sobre el menor en el Registro de ImmTrac y mi consentimiento para dar a conocer la información del registro en cualquier momento mediante comunicación escrita a Texas Department of State Health Services, ImmTrac Group – MC 1946, P.O. Box 149347, Austin, Texas 78714-9347.

Favor de marcar la caja  indicando la selección de su preferencia.

☐ YO AUTORIZO el consentimiento para registrarlo. Deseo INCLUIR la información de mi niño(a) en el registro de inmunización de Texas.

☐ YO NIEGO el consentimiento para registrarlo. Deseo EXCLUIR la información de mi niño(a) del registro de inmunización de Texas.

Alguno de los padres, tutor legal o administrador de bienes:

Escriba con letra de molde

Fecha

Firma

Notificación Sobre Privacidad: Tan solo por unas cuantas excepciones, usted tiene el derecho de solicitar y de ser informado sobre la información que el Estado de Texas reúne sobre usted. A usted se le debe conceder el derecho de recibir y revisar la información al requerirla. Usted también tiene el derecho de pedir que la agencia estatal corraja cualquier información que se ha determinado sea incorrecta. Diríjase a http://www.dshs.state.tx.us para más información sobre la Notificación sobre privacidad. (Referencia: Government Code, sección 552.021, 552.023, 559.003 y 559.004)

¿Tiene preguntas? (800) 252-9152 • (800) 348-9158 • www.ImmTrac.com

Texas Department of State Health Services • ImmTrac Group – MC 1946 • P.O. Box 149347 • Austin, TX 78714-9347

Revised 04/10/2014

BIRTH REGISTRARS – Please enter newborn client information in Texas Electronic Registrar and affirm that consent has been granted. DO NOT fax to DSHS. Retain this form in the client’s birth record.
Parent Education
Parent Education Classes

We want to support you in your decision to become prepared and educated in your childbirth experience. Through education you will gain important knowledge about what to expect and how to prepare for your big day. Our parent education classes are offered to not only the expectant parents but also to grandparents and siblings as well. This is an exciting time for you AND your entire family. We look forward to having you join us and our specialized nurse educators as we help prepare you and your loved ones for your upcoming delivery.

We have a variety of great classes to help you and your family prepare for your new baby. It can be overwhelming as you begin to register for parent education classes. We recommend that you register for your classes around 26-30 weeks. Let us help you with a sample schedule below. If you have questions, please feel free to call Parent Education at 972-566-7153.

**Childbirth Classes** *(take one of the following)*
- Preparation for Childbirth
- Cesarean Section Class
- eLearning Class

**Breastfeeding Classes**
- Breastfeeding Class
- Breastfeeding and the Working Mom
- Pumping for Your NICU Baby *(this class is designed for Moms who know their baby will be going to NICU)*

**Recommended Classes:**
- Daddy 411
- Grandparent Class
- Baby Bump Yoga *(offered every Monday & Wednesday evening)* *
- Sibling I or II

**Mommy and Baby Classes:**
- Sweet Beginnings
- Little Bit Yoga**

Cost for above classes $100 per couple

* Baby Bump Yoga $5 per class
** Little Bit Yoga $5 per class

To Register: [www.medicalcityhospital.com](http://www.medicalcityhospital.com)
Click on Classes and Events

For more information: 972.566.7153 or email delonda.montgomery@hcahealthcare.com
Childbirth Classes

Preparation for Childbirth

A class for first-time parents that covers all aspects of childbirth. Weekday evening childbirth classes are a series of three classes; one class per week for three consecutive weeks.

**Week One Includes:**
- Complete labor and delivery curriculum
- Pain management options
- Vaginal and cesarean sections deliveries

**Week Two Includes:**
- Post partum care and what to expect
- Tour of maternity services
- Infant CPR

**Week Three Includes:**
- Newborn care at delivery
- Newborn safety: back sleeping, car seats, tummy time, baby proofing and more
- Newborn care: swaddling, diaper changing, bathing and more

We recognize weekday evening classes may not be a good fit for everyone, so we offer our Preparation for Childbirth Classes on the weekend also. Join us for an all day event on Saturday as we cover all the content presented in our weekday evening classes.

**Classes Offered:** Weekday evenings and Saturdays

**Cost:** $100 per couple

Cesarean Section

This course is intended for those who are having a scheduled cesarean section delivery. Our Cesarean Section class includes the content from our Preparation for Childbirth class without the labor and vaginal delivery content. Topics include:

- Complete Cesarean Delivery,
- Postpartum Care
- Tour of Maternity Services

- Newborn safety
- Newborn care
- Infant CPR

**Classes Offered:** Every other month on Saturday afternoon

**Cost:** $100 per couple
We recognize that life is busy. Balancing work schedules, home life and parent education classes can be difficult. We are pleased to offer an alternative to our traditional classroom education offerings. Through eLearning, you can pace yourself and learn when it is convenient to your schedule. Whether it’s at home in a comfortable chair on a Sunday afternoon or in the middle of the night when you can’t sleep, our eLearning classroom is always open!

With the eLearning classroom you will enjoy the same content taught in our traditional classroom settings, video clips to augment the material discussed, downloadable PDF files and fun games to assess your newly acquired knowledge. It’s an interactive experience that we are confident you will enjoy!

**Once you have registered for eLearning, please call Parent Education and we will assign you an access code. Your paid registration includes the access code, Infant Safety Packet and Infant CPR Kit.**

**Cost:** $100 per couple

**To Register, call:** 972.566.7153
Breastfeeding Classes

Breastfeeding Class
The number one concern for a new mother is breastfeeding, and rightfully so! Breastfeeding offers many benefits to babies and mothers and we encourage you to exclusively breastfeed for the first six months of your baby’s life. Because we understand how important getting off to a good start is, Medical City is committed to providing you with the help you need to make breastfeeding a positive experience.

**Topics Include:**
- Benefits of breastfeeding to you and your baby
- Proper latch
- Different positions for breastfeeding
- Frequency and duration of feedings
- Common nipple concerns
- Importance of nutrition while breastfeeding

**Classes Offered:** Weekday evenings and Saturday classes available

**Cost:** Complimentary

Breastfeeding and the Working Mother
Congratulations! You’ve made the decision to breastfeed, now learn how you can return to work and maintain your milk supply while you provide the best nutrition for your new baby.

**Topics Include:**
- Pumping
- Proper milk storage
- Introducing bottles to a breastfed baby
- Return to work breastfeeding countdown
- Helping your body letdown

**Classes Offered:** Weekday evenings and Saturday classes available

**Cost:** Complimentary when taken with the Breastfeeding Class.
Pumping for Your NICU Baby

Breast milk is a critical component for the NICU baby. It is important to begin pumping as soon as possible after birth. During class we will discuss pumping schedules and how much milk to expect. We will have hands on time to put together and take apart the pump kits so you become familiar and confident in getting your pump supplies together. Our goal is to help you facilitate an early pump start to help you achieve an adequate milk supply for your baby in the NICU.

Classes Offered: Two Mondays each month

Cost: Complimentary
Parent Education Classes

Daddy 411

Daddy 411 is taught by an experienced Dad which creates a relaxed, non-judgmental environment where questions are asked and honest discussions take place. This is what we call ‘man time!’

During the class our new recruits are taught how to swaddle, change diapers and much more. The Dads are given insight on the changes a new baby brings to their wife and their marriage and what to expect during those first few weeks at home with a new baby. Our new recruits are geared up for the big day and each day thereafter as they are about to embark on their greatest adventure...Fatherhood!

Upon completion of Daddy 411 and delivery of the new baby, Grad-Dad's are welcomed back with their baby to join the class. Interested in becoming a Grad-Dad? Just let your Daddy 411 instructor know and we will enlist you in a future class.

Classes Offered: One Thursday evening and one Saturday morning each month.

Cost: Complimentary

Grandparent Class

Find out how wonderful grandparenting can be as well as tips to help you prepare for your new grandchild. We want to celebrate. Includes hospital tour. Classes are taught by a tenured grandparent to help you prepare for your new role.

Topics Include:
- Car seat safety
- Safe sleeping
- Home safety
- Age appropriate play
- Developmental milestones
- Developing healthy boundaries in your role

Classes Offered: Weekday evening or Saturday classes are available

Cost: Complimentary
Sibling Class I
*This class is suitable for ages 3-6.*

This course includes topics like how to be a good brother or sister, newborn needs and sharing. Join Professor Higabigaby and the amazing magic screen as we learn age appropriate concepts and some seriously silly presentations to help teach younger children what to expect and how to prepare for their new sibling. Includes hospital tour.

Parents are required to stay with child during class.

**Topics Include:**
- A true sibling story – what to expect
- Newborn appearance – what newborns look like
- Interacting – holding and playing with baby
- What babies do – smiling, crying, nursing
- I’m a super sibling – celebrating the new baby, how to help, feelings, etc.

**Classes Offered:** Every other month

**Cost:** $20 per child

Sibling Class II
*This course is for the older sibling, suitable for ages 6 and up.*

Ahoy! What do a pirate, a parrot and a new baby have in common? They are all a part of our Sibling II Class! Join us as we prepare your buccaneer or lassie for their new sibling. We’ll have a swashbuckling good time doing an arts and craft project, a treasure hunt with pirate coins and a visit to the treasure chest all while learning the importance of having a new baby at home. Your big boy or big girl will be excited and ready to embrace their new role as big brother or big sister. Includes hospital tour.

Parents are required to stay with child during class.

**Topics Include:**
- We’re having a baby – breaking the news, sharing feelings
- How babies grow – fetal development, mom’s changing shape
- The big day – preparing, what the hospital is like, mom’s recovery
- Life with a baby – baby’s appearance, what do babies eat, helping
- Siblings forever – playing with baby, holding baby, emotions

**Classes Offered:** Every other month on Saturday morning.

**Cost:** $20 per child
Baby Bump Yoga

Medical City Women’s Prenatal Yoga Program, set in a calm and peaceful environment, will focus on the breath, the body, and your baby. Relaxation and breathing exercises will allow you to connect with your body’s innate wisdom. Gentle stretching poses prepare you for labor while strengthening poses provide necessary stamina. Yoga may help alleviate many of the discomforts of pregnancy by improving circulation, strengthening pelvic muscles and increasing overall comfort. A safe and open atmosphere encourages discussion of concerns, as well as the exciting changes of pregnancy. Prenatal yoga is an opportunity to relax your mind, strengthen your body and prepare for childbirth. Each class will be led by a certified professional yoga instructor.

Classes Offered: Monday and Wednesday evenings 5:30pm-6:30pm.

Cost: $5.00 per class

Requirement: A medical release form must be completed by your physician. Please bring your completed medical release form to class. The release is located at the end of this section.
Mommy and Baby Classes

Sweet Beginnings

Congratulations on the birth of your new baby! The first year is an exciting time of discovery and learning for you and your baby. At Medical City, we want to help make this first year a time of Sweet Beginnings for you both.

Our Sweet Beginnings Class will cover a variety of topics that we’re confident you will find entertaining as well as educational. We will provide a safe environment for you and your baby to enjoy some time out of the house while having fun together with other moms and their babies.

Visit [www.medicalcitysweetbeginnings.com](http://www.medicalcitysweetbeginnings.com) to view our schedule of events.

**Classes Offered:** Every other Wednesday at 11:30am-12:30pm.

**Cost:** Complimentary

Little Bit Yoga

Little Bit Yoga is a great opportunity for new moms to bond with their babies and other mothers. The class teaches basic yoga poses that focus on strength and relaxation. Babies are included as participants and observers. You’ll love to see them socialize! Please join us for an always entertaining and often unpredictable yoga experience. Laughing and crying is expected. It’s never too early for baby’s first Namaste!

**Classes Offered:** Every Monday morning at 11:30am  
**Cost:** $5 per class
Prenatal Yoga

Release of Liability

Name: ___________________________ Birth Date: __________

Address: ___________________________ Phone: __________________________

City / Zip: ___________________________ Event: __________________________

Ethnicity: ☐ Caucasian ☐ African American ☐ Hispanic ☐ Asian ☐ Other __________

How did you hear about this event? ____________________________________________

☐ Email: ________________________________ Are you a MCDH Employee: YES / NO

Are you a medical professional? YES / NO

If yes, please circle:
Pharmacy Nursing Physician Rehab Therapy Radiology Other Allied Health

Please list an emergency contact:

Name____________________________________Phone#_____________

*************** Please Read Carefully***************

Medical City Dallas Hospital is offering an opportunity for interested persons to learn and practice hatha yoga (a system of body movement and exercise which can be strenuous) combined with techniques for relaxation. I take full responsibility for knowing and not exceeding my personal physical limits in the practice of yoga. It is my responsibility to discuss with my healthcare provider whether I can practice yoga. I release Medical City Dallas Hospital, its employees, officers, directors, and agents from all claims arising out of my participation in yoga at Medical City Dallas Hospital. I waive and give up any claim that I might have at any time for injury of any sort against Medical City Dallas Hospital, its employees, officers, directors or agents involved in the yoga class I want to take.

I have carefully read the Release of Liability, and fully understand and agree with its terms.

 Signed __________________________________________ Date ________

Your Signature Release

If under 18 years of age:
As legal guardian(s) of __________________________________________

 Signed __________________________________________ Date ________

Your Ob/Gyn Physician Signature Release
Birth Certificate Information
Congratulations on the upcoming birth of your child!

Your baby’s birth certificate provides legal identity. A birth certificate is required for Social Security, Medicaid, school enrollment, driver’s license, social services such as a marriage license, and more. In addition, it serves as proof of relationship to parents, which is required for child support services, inheritance, and eligibility for benefits.

Please read the following important information regarding your baby’s birth certificate.

After your baby’s delivery, we will come to your room and verify the information you provided on the Birth Certificate worksheets and complete any additional information that is needed.

If you are not married to the biological father and you want his name to appear on the birth certificate, the state of Texas requires that an Acknowledgment of Paternity (AOP) form must be completed and signed by both parents.

If you deliver your baby and go home during the weekend (Friday and Saturday births), you will be required to come back to the hospital on Monday to complete the following items:

- ImmTrac Form
- Verification of birth facts
- If an Acknowledgement of Paternity (AOP) is needed, both Mother and Father will be required to come to the hospital with picture identification. If I do not hear from you by 2:00pm on the Monday following birth, I will file the birth certificate without a father’s name.

Thank you,

Carmen Ybarra
Birth Registrar

Birth Certificate Office is located on the 8th floor, North Tower Building A.
Our office number is 972-566-7352.
Our office hours are 7:00am – 2:00pm Monday thru Friday.
Texas Vital Statistics would like to take this opportunity to answer some most commonly asked questions about birth certificates in Texas...

“How do I get a copy of my baby’s birth certificate?”
You can request and purchase a certified copy of your child’s birth certificate from the local registrar’s office located in the city or county where the birth occurred, or from the Texas Vital Statistic office located in Austin, Texas, approximately 2-3 weeks after the birth of your child.

City of Dallas/ Bureau of Vital Statistics
1500 Marilla St. Rm 1 Fn
Dallas, TX 75201
214-670-3092

A Certified Birth Certificate is a permanent legal document filed in the State of Texas that establishes your child’s identity and is used to apply for medical or government services, passports, school admission, etc.

“When will I receive my baby’s social security card?”
If you answered “Yes” to the question “Apply for baby’s social security number?”, the birth information will be forwarded to the Social Security Administration as soon as the Texas Vital Statistic office receives the data from the hospital. The Social Security Administration then requires 2-3 weeks to process the information. A social security card will be mailed to the mother’s mailing address as provided in this worksheet. The entire process usually takes 4-6 weeks to complete. The number to the social security office is 800-772-1213.

“When will I receive my baby’s Medicaid number?”
If you provided an answer for the questions “Mother’s Medicaid Name?” and “Mother’s Medicaid Number?”, the birth information will be forwarded to the Medicaid office as soon as the Texas Vital Statistic office receives the data from the hospital. Medicaid then requires 2-3 weeks to process the information. An Infant Medicaid card will be mailed to the mother’s mailing address as provided in this worksheet. The entire process usually takes 4-6 weeks to complete.

Helpful Phone Numbers

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>AOP Information</td>
<td>866-255-2006</td>
<td><a href="http://www.oag.state.tx.us">www.oag.state.tx.us</a></td>
</tr>
<tr>
<td>Passport Office</td>
<td>214-653-7691</td>
<td><a href="http://www.dallascounty.org">www.dallascounty.org</a></td>
</tr>
<tr>
<td>City of Dallas County Clerk’s Office</td>
<td>214-670-3092</td>
<td></td>
</tr>
<tr>
<td>Medical City Birth Certificates</td>
<td>972-566-7352</td>
<td></td>
</tr>
<tr>
<td>Texas Vital Statistics</td>
<td>888-963-7111</td>
<td><a href="http://www.dshs.state.tx.us/vs">www.dshs.state.tx.us/vs</a></td>
</tr>
</tbody>
</table>
Driving Directions To Bureau of Vital Statistics

Medical City
7777 Forest Lane, Dallas, TX 75230

1. Head north toward Merit Dr  go 13 ft
2. Turn right onto Merit Dr  go 197 ft
3. Turn right at the 1st cross street onto Clodus Fields Dr  go 0.2 mi
4. Turn right onto Coit Rd  go 0.3 mi
   About 56 secs
5. Continue onto N Central Expy/W Service Rd  go 335 ft
6. Take the ramp on the left onto US-75 S  go 8.6 mi
   About 10 mins
7. Take exit 284C to merge onto Live Oak St  go 0.5 mi
   About 2 mins
8. Turn left onto North St. Paul Street  go 0.1 mi
9. Continue onto South St. Paul Street  go 0.2 mi
10. Turn right onto Young St  go 0.2 mi
    About 45 secs
11. Turn left onto S Akard St  go 456 ft

City of Dallas/ Bureau of Vital Statistics
1500 Marilla St, Dallas, TX 75201

![Map Image]
APPLICATION FOR CERTIFIED COPY OF BIRTH OR DEATH CERTIFICATE

PLEASE PRINT

VALID PHOTO ID IS REQUIRED

PLEASE READ THE INFORMATION ON THE REVERSE SIDE OF THIS FORM

Birth Certificate

<table>
<thead>
<tr>
<th>Type</th>
<th># of copies</th>
<th>Poly Envelopes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Copies @ $23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wallet Size @ $23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Death Certificate

<table>
<thead>
<tr>
<th>Type</th>
<th># of copies</th>
<th>Poly Envelopes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Copies @ $21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Extra Copies @ $4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NO PERSONAL CHECKS

NO REFUNDS ARE ISSUED FOR ANY BIRTH OR DEATH RECORD SEARCH NOT FOUND.
THE SEARCH FEE IS NON-REFUNDABLE OR TRANSFERABLE.

1. Full Name of Person on Record
   First Name
   Middle Name
   Last Name

2. Date of Birth or Death
   Month
   Day
   Year

3. Sex:
   ☐ M
   ☐ F

4. Place of Birth or Death
   City of Town
   County
   State

5. Father’s Full Name
   First Name
   Middle Name
   Last Name

6. Mother’s Full Name
   First Name
   Middle Name
   Maiden Last Name

7. Hospital or Place of Birth or Death

8. Has Record Been Amended/Changed:
   ☐ Yes
   ☐ No

9. Will This Record Be Used to Obtain a Passport:
   ☐ Yes
   ☐ No

APPLICANT’S INFORMATION

Applicant’s Name:
   Last
   First
   M.I.

Mailing Address:
   Street Address
   City
   State
   Zip Code

Home Phone: (         )
Alternate Phone: (         )

Relationship To Person Named in Item #1:

Purpose for Obtaining Record:
   (Example: Travel, State ID, Social Security, School, Employment, Medicaid, etc…..)

WARNING: The penalty for knowingly making a false statement on this form can be 2-10 years in prison and a fine of up to $10,000. (Texas Health and Safety Code, CHAPTER 195, SEC 195.003)

Signature of Applicant

Date
State of Texas Requirement
The State of Texas requires that all information on the reverse side of this form be furnished.
THE STATE OF TEXAS requires the CITY OF DALLAS, BUREAU OF VITAL STATISTICS to obtain and retain a photo or electronic copy of a valid form of identification prior to the release of any Vital Statistics information.

Valid Photo Identification Requirement
All requests must be in writing and accompanied with the proper identification and processing fee. Each applicant must present a valid primary form of photo identification alone with a completed application. If the applicant is unable to present a valid primary form of photo identification, two valid secondary forms of identification maybe accepted – one of which bearing the applicant’s signature. FAILURE TO PROVIDE THE PROPER INFORMATION WILL DELAY YOUR REQUEST

Confidential Records
Confidential records may only be released to a qualified applicant. Birth records are confidential for 75 years and death records are confidential for 25 years.

Qualified Applicant
A properly qualified applicant is the person named on the record, a member of the immediate family (mother, father, sister, brother, spouse, grandparent) or an authorized legal representative. A legal representative must provide a notarized letter of authorization and a valid photo copy of the qualified applicant’s ID. Legal Guardians must show proof of guardianship. If the father is the applicant and his name does NOT appear on the record, the father must provide proof of relationship or have a notarized letter signed by the mother which authorizes the father to obtain a certified copy of the record along with a valid photo copy of the mother’s identification.

Birth Records
Birth records are available for births that occurred anywhere in the state of Texas for the years of 1926 to present. When requesting birth certificate, the City of Dallas issues a certified copy of birth facts, i.e., (short form birth certificate / abstract).

Long Form Birth Certificate
Please specify if you need a long form birth certificate which includes the parent’s date of birth. We can only provide long form birth certificate for births that occurred within the city of Dallas from April 1983 to present.

Death Certificate
Death records are available for deaths that occurred within the city of Dallas from April 1983 to present.

Mail Requests
Mailed requests will be processed within 1-3 business days of receipt. For all mail requests there is an additional $1.00 for postage and handling. No secondary forms of identification accepted. Payment Type: Money orders, No personal checks.

Certificates not Available
Contact Texas Vital Records in Austin for delayed birth records and long form birth and death records prior to April 1983:
Texas Vital Records
Department of State Health Services
P. O. Box 12040
Austin, Texas 78711-2040
(888) 963-7111

City of Dallas
Bureau of Vital Statistics
1500 Marilla, Room 1FN
Dallas, Texas 75201
(214) 670-3092
http://www.dallascityhall.com
To order online go to: http://www.vitalchek.com

Anedrya Price, Local Registrar Leonardo Castillo, Deputy Registrar

OFFICE USE ONLY
SOLICITUD PARA COPIAS CERTIFICADAS DE ACTAS DE NACIMIENTO O ACTAS DE DEFUNCION

**Use letra de molde**

**Identificación válida con foto**

*Por favor lea la información al reverso de esta forma*

<table>
<thead>
<tr>
<th>Acta de Nacimiento</th>
<th>Acta de Defunción</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tipo</strong></td>
<td><strong># de copias</strong></td>
</tr>
<tr>
<td>Copias Certificadas @ $23</td>
<td></td>
</tr>
<tr>
<td>Tamaño cartera @ $23</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
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</tr>
</tbody>
</table>

**NO CHEQUES PERSONALES**

**NO HABRA REEMBOLSOS POR NINGUN REGISTRO NO ENCONTRADO. LA TARIFA DE BUSQUEDA NO ES REEMBOLSABLE NI TRANSFERIBLE.**

1. Nombre completo de la persona en el record
   - Nombre
   - Segundo nombre
   - Apellido

2. Fecha de nacimiento o defunción
   - Mes
   - Dia
   - Año

3. Sexo:
   - M
   - F

4. Lugar de nacimiento o defunción
   - Ciudad o poblado
   - Condado
   - Estado

5. Nombre completo del padre
   - Nombre
   - Segundo nombre
   - Apellido

6. Nombre completo de la madre
   - Nombre
   - Segundo nombre
   - Apellido de soltera

7. Hospital o sitio de nacimiento o defunción

8. El registro tiene cambio(s) o corrección(es):
   - Sí
   - No

9. Este record será usado para obtener un pasaporte
   - Sí
   - No

**INFORMACION DEL SOLICITANTE**

<table>
<thead>
<tr>
<th>Nombre del solicitante:</th>
<th>Apellido</th>
<th>Nombre</th>
<th>Inicial</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Dirección:</th>
<th>Calle</th>
<th>Ciudad</th>
<th>Estado</th>
<th>Código postal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teléfono:</td>
<td>( )</td>
<td>Teléfono alterno: ( )</td>
<td></td>
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</tr>
</tbody>
</table>

Relación con la persona en el artículo #1:

Propósito para obtener este record:

(Ejemplo: Viaje, Identificación del Estado, Seguro Social, Escuela, Empleo, Medicaid, etc.....)

**AVISO:** La multa por usar información falsa en esta forma origina castigos de 2-10 años de prisión y multas hasta de $10,000. (Texas Health and Safety Code, CHAPTER 195, SEC 195.003)

**Firma del solicitante**

**Fecha**
Requisitos del Estado de Texas
El Estado de Texas requiere que toda la información al reverso de esta forma sea proporcionada.
EL ESTADO DE TEXAS requiere que EL BURO DE ESTADISTICAS VITALES DE LA CIUDAD DE DALLAS obtenga y retenga una copia electrónica de su identificación válida antes de entregar cualquier información.

Requisito de Identificación con fotografía
Todas las peticiones deben ser hechas por escrito y acompañadas por su respectiva tarifa. Cada solicitante debe presentar una forma primaria válida de identificación de foto junto con una aplicación completada. Si el solicitante no puede presentar una forma primaria válida de identificación de foto, dos formas secundarias válidas de identificación se aceptarán de cual uno obtenga la firma de solicitante. EL NO CUMPLIR CON ESTOS REQUISITOS PUEDE DEMORAR SU PETICION.

Registro Confidenciales
Los registros confidenciales solos serán entregados a un solicitante aprobado. Actas de nacimiento son confidenciales por 75 años y actas de defunción son confidenciales por 25 años.

Solicitante Aprobado
Un solicitante aprobado es la persona nombrada en el registro, un miembro inmediato de la familia (padre, madre, hermana (o), esposa (o), abuelos) o una persona autorizada legalmente. Un representante legal debe proporcionar una carta de autorización notariada y una identificación de fotografía oficial del solicitante aprobado. Guardianes legales deben demostrar la prueba de la tutela. Si el padre es el solicitante y su nombre no aparece en el registro, el padre deberá proporcionar comprobante de la relación existente o traer una carta notariada firmada por la madre que le autorice al padre obtener una copia certificada del registro con una identificación de fotografía oficial de la madre.

Actas de nacimiento
Las actas de nacimiento están disponibles para nacimientos ocurridos en cualquier parte del Estado de Texas del año 1926 al presente. Cuando solicite una acta de nacimiento, la Ciudad de Dallas entrega una copia certificada del nacimiento (forma corta del acta de nacimiento/abstracta).

Forma larga de acta de nacimiento
Por favor especifique si necesita la forma larga del acta de nacimiento la cual incluye las fechas de nacimiento de los padres. Solo podremos proporcionar la forma larga de actas de nacimiento de nacimientos ocurridos en la ciudad de Dallas de abril 1983 al presente.

Certificado de defunción
Los certificados de defunción están disponibles para muertes ocurridas dentro de la ciudad de Dallas desde abril de 1983 hasta el presente.

Solicitudes por correo
Peticiones hechas por correo, serán enviadas por correo dentro de 1 a 3 días hábiles después de la fecha de haberlos recibido. Para solicitudes por correo hay una tarifa de $1.00 adicional para cubrir el costo de estampillas. No aceptamos ninguna identificación secundaria. Tipo de pago: Giro Postal, No cheques personales.

Actas no disponibles
Comuníquese con Texas Vital Records en Austin para actas de nacimiento tardadas o forma larga de actas de nacimiento y defunción antes de abril de 1983.

Texas Vital Records
Department of State Health Services
P. O. Box 12040
Austin, Texas 78711-2040
(888) 963-7111

City of Dallas
Bureau of Vital Statistics
1500 Marilla, Room 1FN
Dallas, Texas 75201
(214) 670-3092

http://www.dallascityhall.com or Para ordenar por internet:  http://www.vitalchek.com

Anedrya Price, Local Registrar       Leonardo Castillo, Deputy Registrar

OFFICE USE ONLY
Texas Child Support Field Offices By City

Abilene:
1-325-672-4480 or 1-800-687-8206
3444 North 1st. St. Suite 300
Abilene, TX 79603-6939

Counties served by this office: Brown, Callahan, Coleman, Comanche, Eastland, Fisher, Haskell, Jones, Kent, Mitchell, Nolan, Shackelford, Stonewall, Taylor & Throckmorton

Amarillo:
1-800-376-4471 or 1-800-687-8204
301 South Polk St. Suite 200
Amarillo, TX 79101-1416

Counties served by this office: Armstrong, Briscoe, Carson, Castro, Childress, Collingsworth, Dallam, Deaf Smith, Donley, Gray, Hall, Harnsford, Hartley, Hemphill, Hutchinson, Lipscomb, Moore, Ochiltree, Oldham, Parmer, Potter, Randall, Roberts, Sherman, Swisher & Wheeler

Arlington:
1-817-277-9805 or 1-800-687-8235
1400 Hillcrest Drive
Arlington, TX 76010-8035

Counties served by this office: Johnson & Tarrant

Austin Central:
1-512-441-6162 or 1-800-687-8263
2101 E. St. Elmo Rd., Bldg. 2, Suite 225
Austin, TX 78744-1863

Counties served by this office: Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Llano & Travis

Austin North:
1-512-339-1135 or 1-800-687-8265
1616 Headway Circle, Suite 100
Austin, TX 78754-5116

Counties served by this office: Travis & Williamson

Beaumont:
1-409-854-1606 or 1-800-687-8250
1110 Calder Street
Beaumont, TX 77701-1701

Counties served by this office: Jefferson & Liberty

Brownsville:
1-956-544-1751 or 1-800-687-8221
1900 North Expressway, Suite K
Brownsville, TX 78521-1536

Counties served by this office: Cameron

Bryan:
1-979-823-0080 or 1-800-687-8270
402 Oak Street
Bryan, TX 77801-2545

Counties served by this office: Brazos, Burleson, Grimes, Lee, Leon, Madison, Robertson, Walker & Washington

Conroe:
1-936-356-3533 or 1-800-687-8261
3210 North Frazier Street
Conroe, TX 77303-1422

Counties served by this office: Montgomery & Waller

Corpus Christi:
1-361-851-5024 or 1-800-687-8218
2820 South Padre Island Dr., Suite 298
Corpus Christi, TX 78415-1820

Counties served by this office: Kenedy, Kleberg & Nueces

Corpus Christie II:
1-361-851-8051 or 1-888-687-6223
2820 South Padre Island Dr., Suite 185
Corpus Christi, TX 78415-1818

Counties served by this office: Nueces

Dallas Northwest:
1-214-630-8887 or 1-800-687-8230
1250 West Mockingbird Lane, Suite 300
Dallas, TX 75247-6930

Counties served by this office: Dallas

Dallas Southeast:
1-214-941-7086 or 1-800-687-8237
4221 South Walton Walker Blvd., Suite 150
Dallas, TX 75236-1600

Counties served by this office: Dallas

Garland:
1-214-696-6044 or 1-800-687-8238
10260 N. Central Expressway, Suite 210
Dallas, TX 75231-3426

Counties served by this office: Dallas

Del Rio:
1-830-777-4591 or 1-800-687-8210
700 East Gibbs St., Suite A
Del Rio, TX 78804-4720

Counties served by this office: Edwards, Kinney, Real & Val Verde

Eagle Pass:
1-830-773-9551 or 1-800-687-8212
1537 South Veteran’s Boulevard
Eagle Pass: TX 78852-6474

Counties served by this office: Dimmit, LaSalle, Maverick & Zavala

Edinburg:
1-956-380-1406 or 1-800-687-8225
2510 South I Rd.vv
Edinburg, TX 78539-7016

Counties served by this office: Hidalgo

El Paso Central:
1-915-772-1115 or 1-888-687-6141
6460 Hiller Street, Suite A
El Paso, TX 79925-2055

El Paso East:
1-915-855-3540 or 1-888-687-6140
1540 N. Zaragosa Road
El Paso, TX 79936-7905

Counties served by this office: Culberson, East El Paso & Hudspeth

El Paso Intake:
1-915-772-0836 or 1-888-687-6139
6090 Surety Drive, Suite 300
El Paso, TX 79905-2060

Fort Worth Central:
1-817-731-9811 or 1-800-687-8226
6100 Western Place, Suite 405
Fort Worth, TX 76107-4693

Counties served by this office: Palo Pinto, Parker & Tarrant

Fort Worth Northeast:
1-817-258-2000 or 1-800-6887-8243
7419 Pebble Drive
Fort Worth, TX 76118-6962

Counties served by this office: Tarrant & Wise

Fort Worth South:
1-871-926-7197 or 1-800-687-8240
8317 Camp Bowie Blvd. West
Fort Worth, TX 76116-6319

Counties served by this office: Erath, Hood, Somervelle & Tarrant

Harlingen:
1-956-421-4351 or 1-800-687-8220
1820 West Jefferson Avenue
Harlingen, TX 78550-8247

Counties served by this office: Cameron & Willacy

Houston Central:
1-713-802-9293
1445 North Loop West, Suite 600
Houston, TX 77008-1672

Counties served by this office: Harris

Houston East:
1-713-450-4442
12605 I-10 East, Suite 300
Houston, TX 77015-9885

Counties served by this office: Harris

Houston North:
1-281-820-1200
450 N. Sam Houston Parkway E., Suite 190
Houston, TX 77060-3597

Counties served by this office: Harris
Texas Child Support Field Offices By City

Houston Northwest:
1-713-861-7427
5225 Katy Freeway, Suite 300
Houston, TX 77007-2252
Counties served by this office: Harris

Houston South Loop:
1-713-660-0085
2636 South Loop West, Suite 200
Houston, TX 77054-2696
Counties served by this office: Harris (by zip code)

Houston Southeast:
1-713-910-0092
8866 Gulf Freeway, Suite 200
Houston, TX 77054-2696
Counties served by this office: Harris

Houston Southwest:
1-713-266-6300
6200 Savoy Dr., Suite 930
Houston, TX 77036-3306
Counties served by this office: Harris

Jourdanton:
1-830-769-3000 or 1-800-687-7574
121 BMT Drive
Jourdanton, TX 78026-1532
Counties served by this office: Atascosa, DeWitt, Frio, Gonzales, Guadalupe, Karnes, McMullen & Wilson

Lancaster:
1-972-218-7678 or 1-888-688-7235
2249 West Belt Line Road
Lancaster, TX 75146-2022
Counties served by this office: Dallas, Ellis, Kaufman & Navarro

Laredo:
1-956-724-1602 or 1-800-687-8219
1401 Calle Del Norte, Suite 6
Laredo, TX 78041-3849
Counties served by this office: Brooks, Duval, Jim Hogg, Jim Wells, Webb & Zapata

Longview:
1-906-758-9078 or 1-800-687-8251
1650 North Eastman Rd.
Longview, TX 75601-3345
Counties served by this office: Camp, Gregg, Harrison, Panola, Rusk & Upshur

Lubbock:
1-806-767-0521 or 1-800-687-8203
4630 – 50th Street, Suite 200
Lubbock, TX 79414-3521
Counties served by this office: Lubbock

Lubbock Rural:
1-806-767-0521 or 1-800-687-8203
4630 – 50th Street, Suite 305
Lubbock, TX 79414-3521
Counties served by this office: Bailey, Cochran, Crosby, Dawson, Dickens, Floyd, Gaines, Garza, Hale, Hockley, Lamb, Lynn, Motley, Scully, Terry & Yoakum

McAllen:
1-956-630-2891 or 1-800-687-8214
3201 N. McCall Rd., Suite 100A
McAllen, TX 78501-5538
Counties served by this office: Hidalgo & Starr

Midland:
1-432-520-0481 or 1-800-687-8272
1031 Andrews Highway, Suite 400
Midland, TX 79701-3804
Counties served by this office: Andrews, Borden, Crane, Glasscock, Howard, Martin, Midland, Pecos, Terrell & Upton

Missouri City:
1-281-208-2137 or 1-800-687-5889
2440 Texas Parkway, Suite 300
Missouri City, TX 77489-4073
Counties served by this office: Austin, Fort Bend, Matagorda & Wharton

Nacogdoches:
1-936-560-1718 or 1-800-687-8525
2015 North Stallings Dr.
Nacogdoches, TX 75964-1255
Counties served by this office: Anderson, Angelina, Cherokee, Houston, Nacogdoches, Sabine, San Augustine, Shelby & Trinity

Nederland:
1-409-724-1547 or 1-800-687-8256
2300 Highway 365, Suite 500
Nederland, TX 77627-6281
Counties served by this office: Chambers, Jefferson & Orange

Odessa:
1-432-333-1464 or 1-800-687-8274
312 North Texas Avenue
Odessa, TX 79761-5128
Counties served by this office: Brewster, Ector, Jeff Davis, Loving, Presidio, Reeves, Ward & Winkler

Paris:
1-906-784-4322 or 1-800-687-8259
2625 South Church Street
Paris, TX 75460-7613
Counties served by this office: Delton, Fannin, Franklin, Grayson, Hopkins, Hunt, Lamar, Red River & Wood

Plano:
1-469-241-6500 or 1-800-687-8233
830 Central Parkway East, Suite 350
Plano, TX 75074-5581
Counties served by this office: Collin, Cooke, Denton & Rockwall

San Angelo:
1-325-653-7326 or 1-800-687-8207
622 South Oakes St., Suite B
San Angelo, TX 76903-7013
Counties served by this office: Coke, Concho, Crockett, Irion, Kimble, Mason, McCulloch, Menard, Reagan, Runnels, Schleicher, Sterling, Sutton & Tom Green

San Antonio East:
1-210-543-2555 or 1-800-687-8289
1139 Gembler Road
San Antonio, TX 78219-3224
Counties served by this office: Bexar & Comal

San Antonio North:
1-210-543-2555 or 1-800-687-8289
5055 Popping Drive
San Antonio, TX 78229-5426
Counties served by this office: Bexar & Kendall

San Antonio South:
1-210-333-6011
408 Bushick Drive
San Antonio, TX 78223-2364
Counties served by this office: Bexar

San Antonio West:
1-210-472-2185
400 Brady Blvd.
San Antonio, TX 78207-8036
Counties served by this office: Bexar

Temple:
1-254-778-1841 or 1-800-687-8268
3009 Saulsbury Drive
Temple, TX 76504-2273
Counties served by this office: Bell, Coryell, Lampasas, Milam & San Saba
**Texarkana:**
1-903-223-5000 or 1-800-687-8260
122 Plaza West, Suite 2
Texarkana, TX 75501-5917
*Counties served by this office:* Bowie, Cass, Marion, Morris & Titus

**Texas City:**
1-409-986-7688 or 1-800-687-7572
3201 FM 2004 Road
Texas City, 77591-2199
*Counties served by this office:* Brazoria & Galveston

**Tyler:**
1-906-533-0393 or 1-800-687-8257
Tyler, TX 75702-5747
*Counties served by this office:* Henderson, Rains, Smith & Van Zandt

**Uvalde:**
1-830-278-4161 or 1-800-687-8209
1901 Garner Field Rd.
Uvalde, TX 78801-6211
*Counties served by this office:* Bandera, Gillespie, Kerr, Medina & Uvalde

**Victoria:**
1-361-576-6088 or 1-800-687-8271
1908 North Laurent St., Suite 200
Victoria, TX 77901-5458
*Counties served by this office:* Aransas, Bee, Calhoun, Colorado, Goliad, Jackson, Lavaca, Live Oak, Refugio, San Patricio & Victoria

**Waco:**
1-254-754-5402 or 1-800-687-8269
801 Austin Ave., Suite 210
Waco, TX 76701-1937
*Counties served by this office:* Bosque, Falls, Freestone, Hamilton, Hill, Limestone, McLennan & Mills

**Weslaco:**
1-956-99-2010 or 1-800-687-8217
510 South Texas Blvd., Suite 1
Weslaco, TX 78596-6202
*Counties served by this office:* Hidalgo

**Wichita Falls:**
1-940-322-2557 or 1-800-687-8205
813 8th St., Suite 300
Wichita Falls, TX 76301-3329
*Counties served by this office:* Archer, Baylor, Clay, Cottle, Foard, Hardeman, Jack, King, Knox, Montague, Stephens, Wichita, Wilbarger & Young

**Woodville:**
1-409-283-6803 or 1-800-687-8249
970 North Pine St.
Woodville, TX 75979-4114
*Counties served by this office:* Hardin, Jasper, Newton, Polk, San Jacinto & Tyler
ImmTrac, the Texas immunization registry, is a no-cost service offered by the Texas Department of State Health Services (DSHS). It is a secure and confidential registry available to all Texans. ImmTrac safely consolidates and stores immunization information electronically in one centralized system. Texas law requires written consent for ImmTrac participation and limits access to individuals who have been authorized by State.

Written Consent
ImmTrac is an “opt-in” registry, therefore; written consent is required for immunization information to be included in ImmTrac. Adults (18 years and older) and/or parents must provide written consent, for children (younger than 18), to participate in ImmTrac. Parents are also given the option to grant consent or request exclusion for their newborn’s participation during the birth registration process. Written consent for participation is only required one time. Clients may withdraw consent and request removal of their record from ImmTrac at any time.

Legislative Changes (Senate Bill 346) Impacts Adults and requires the following:
- In 2011, the ImmTrac Group implemented Senate Bill 346, which allows all Texans older than 18 years of age, to participate in ImmTrac, the immunization registry.
- Adults must provide written consent for their immunizations (current and/or historical) to be stored and consolidated in ImmTrac.
- Health-care providers may, but are not required to, report to ImmTrac immunizations administered to adults.

Legislation Changes (Senate Bill 11, 80th Legislature) Impacts First Responders and requires the following:
- Effective September 1, 2007, legislation permits inclusion of immunization records for first responders (18 years or older) and their immediate family members.
- This change allows first responders and their adult family members to request inclusion of their immunization records in ImmTrac. First responders and their immediate family members must also provide written consent to participate in ImmTrac.

Legislative Changes (House Bill 1921) Impacts Providers and requires the following:
- Effective January 1, 2005, all healthcare providers must report all vaccines administered to children younger than 18 years of age to DSHS within 30 days of administration.
- Prior to including a child’s immunization information in the Registry, DSHS shall verify that parental consent has been granted for that child’s participation in ImmTrac.

ImmTrac Benefits
ImmTrac offers many benefits to health-care providers and families. Health-care providers can have easy access to immunization information on their patients via the Internet. A patient’s past, current and future immunization information is consolidated from multiple sources into one electronic record. ImmTrac interprets the complex immunization schedules and allows providers to send Reminder or Recall notices for immunizations due or overdue for all individuals younger than 18 years. The Registry helps providers ensure that clients receive age-appropriate and timely vaccinations, reducing the added costs associated with over-vaccinating.

For families, ImmTrac consolidates immunization information from multiple providers into one centralized system, reducing the need to maintain several individual immunization records. ImmTrac helps to keep a client’s vaccine schedule up-to-date and helps to ensure important vaccines are not missed. In addition, a client’s ImmTrac immunization record is available from authorized health-care providers, DSHS health service regions or local health departments. The ImmTrac immunization record is recognized as an official immunization record that meets work, school, camp, child-care facility, military and college entry requirements.

For first responders, ImmTrac consolidates and securely stores all immunizations in one centralized system, reducing the need to maintain several individual immunization records. ImmTrac provides easy access to immunization histories during response efforts throughout the state of Texas and helps to ensure first responders are protected from communicable diseases they could be exposed to when responding to an emergency. The Registry also provides the opportunity for the immediate family members of first responders to participate in ImmTrac.

ImmTrac Contact Information
To obtain more information about ImmTrac, please contact the DSHS Immunization Branch’s information hotline at (800) 252-9152. You may also send an e-mail to ImmTrac@dshs.state.tx.us or visit www.ImmTrac.com or www.ImmTracForEveryone.com.
Information About Child Support for New Parents

The Attorney General of Texas Child Support Division is committed to helping parents with paternity establishment, and child support.

Q: Who may apply?
A: Anyone who would like to establish paternity, child support, and/or medical support

Q: Why should I apply?
A: People come to the Attorney General’s Child Support offices for many reasons – sometimes because parents are not together. Even parents who are together and getting along may want to consider applying for child support services.

- Unmarried mothers or fathers who would like the added security of DNA testing before legal fatherhood (paternity) is established, removing the possibility of legal challenges in the future. **Note**: If you open a child support case with the Office of the Attorney General and the OAG determines that a DNA test is necessary, one will be provided with no upfront cost.
- Mothers or fathers who want to establish a formal financial arrangement (this protects both parents)
- Mothers who are married to someone other than the biological father and need help establishing paternity with the biological father

Q: How do I apply?
A: Applying for child support services means filling out an application with the Office of the Attorney General and providing the staff with as much information as you can about your child, yourself, and the other parent. This can be done:

- **Online** – Go to the Office of the Attorney General’s website at: [www.texasattorneygeneral.gov/cs/parents/apply_services.shtml](http://www.texasattorneygeneral.gov/cs/parents/apply_services.shtml)
- **In Person** – You may visit any of our offices to obtain an application.
- For additional information, call (800)-252-8014.

Q: How much does it cost?
A: There is no charge to apply for child support services. Effective October 1, 2011, custodial parents with full-service cases who have never received Temporary Assistance for Needy Families (TANF) will pay a $25 service fee each year that they receive at least $500 in child support collections. Fees will be deducted from child support payments. Parents who have more than one child support case will pay a fee on each case that meets the criteria.

Q: Will I have to go to court?
A: Many parents take care of all their child support business in the office through the Child Support Review Process (CSRP). If parents can reach an agreement about paternity establishment, child support and visitation, and/or medical support, they can sign all the necessary documents and establish an order without going to court.
INFORMACIÓN SOBRE LA MANUTENCIÓN DE NIÑOS PARA NUEVOS PADRES

La División de Manutención de Niños de la Procuraduría General de Texas está comprometida a ayudar a los padres con el establecimiento de la paternidad y manutención de niños.

P: ¿Quién puede solicitar servicios?

R: Cualquier persona que desee establecer la paternidad, manutención de niños y/o manutención médica.

P: ¿Por qué debo llenar la solicitud?

R: Las personas acuden a las sucursales de manutención de la Procuraduría General por muchas razones, a veces porque los padres ya no están juntos. Incluso los padres que están juntos y en buenos términos quizás quieran considerar solicitar los servicios de manutención de niños.

• Las mamás y papás que no están casados y desean la seguridad de una prueba de ADN antes de establecer la paternidad legal, eliminando la posibilidad de desafíos legales en el futuro. 

Nota: Si se abre un caso de manutención con la Procuraduría General de la Nación y la Procuraduría General determina que una prueba de DNA es necesario, se le proporcionará, sin costo inicial.

• Las mamás o papás que desean establecer un arreglo formal económico (esto protege a ambos padres).

• Una mamá casada con un hombre que no es el papá biológico y que necesita ayuda para establecer la paternidad con el papá biológico.

P: ¿Cómo presento la solicitud?

R: Para solicitar los servicios de manutención de niños tiene que llenar un formulario de solicitud con la Procuraduría General y entregar al personal toda la información que pueda sobre su hijo, usted misma y el otro padre. Esto lo puede hacer:

• En la página Internet - Visite la página Internet de la Procuraduría General en:
  www.oag.state.tx.us/cs/parents/apply_services.shtml

• En persona – Puede ir a cualquiera de nuestras sucursales para obtener un formulario de solicitud.

• Para información adicional, llame al 1 (800) 252-8014.

P: ¿Cuánto cuesta?

R: No hay ningún cargo para solicitar servicios de manutención infantil. 1 de octubre de 2011, los padres con custodia con servicio completo de casos que nunca han recibido Asistencia Temporal para Familias Necesitadas (TANF) pagarán una cuota de $ 25 al año que reciben al menos $ 500 en las colecciones de manutención de niños. Los cargos serán deducidos de los pagos de manutención de niños. Los padres que tienen más de un caso de manutención infantil pagarán una cuota en cada caso que cumpla los criterios.

P: ¿Tengo que ir a la corte?

R: Muchos padres hacerse cargo de todas sus operaciones de manutención en la oficina a través del proceso de revisión de Apoyo Infantil (CSRP). Si los padres pueden llegar a un acuerdo sobre el establecimiento de la paternidad, manutención infantil y visitas, y/o apoyo médico, pueden firmar todos los documentos necesarios y establecer un orden sin tener que ir a los tribunales.
Voluntary Acknowledgment of Paternity

If you are not married to the father of your child but you want him listed as the legal father on the birth certificate, here is information you will need to know:

- Both parents must sign a document called an Acknowledgment of Paternity (AOP). When the Acknowledgment of Paternity is filed with the Vital Statistics Unit (VSU), the biological father becomes the legal father.

- Identification must be provided to complete an AOP.

- The Acknowledgment of Paternity can be signed:
  - Before your baby is born;
  - When your baby is born; or
  - Anytime afterwards.

- To sign the AOP before your baby’s birth, both you and the biological father must go to a certified entity listed below. When the AOP is completed, the certified entity will fax it to VSU. Please bring your copy of the AOP to the hospital when you have your baby.

- If an AOP was not completed when the baby was born, both parents may go at anytime afterwards to a certified entity listed below to complete an AOP.

- The Acknowledgment of Paternity can be signed and completed at:
  - Attorney General Child Support Offices
  - Local Registrar (County Clerk’s Office)
  - Local City Vital Statistics Offices

- To find a certified entity near you, you may call (866) 255-2006.

**Important Information**

If you are married to someone other than the father of the child, your husband must complete the Denial of Paternity section on the Acknowledgment of Paternity form.

If you were divorced within 300 days before your child’s birth and a court order does not exclude your ex-husband as the father of the child, your ex-husband must sign the Denial of Paternity.

If the Denial of Paternity is needed and not completed, you cannot proceed with the AOP. You may contact a child support office or private attorney for assistance.
This is a legal document. If you are not sure that the man named in this Acknowledgment is the biological father of the child, you should NOT sign this document. You may want to get a genetic test. The biological father who signs this Acknowledgment becomes the legal father of the child when this document is filed with the Department of State Health Services, Texas Vital Statistics.

Signing this legal document gives you certain rights and responsibilities. Signing this document is voluntary. You should consult an attorney if you have any concerns about signing this document. This document requires an Entity Code completed in the lower right corner by an individual certified by the Office of the Attorney General to administer Acknowledgments of Paternity.

Benefits, Rights and Responsibilities of Paternity
Establishing parentage makes it easier for a child to receive benefits such as social security, military and veteran’s benefits, health care coverage and life insurance, as well as inheritance.

This Acknowledgment has the same effect as a court order establishing paternity. Both parents have parental right and duties as provided by state law. Either parent has the right to seek primary custody of the child. A parent not living with the child may have the right to visit and maintain a relationship with the child, either as both parents agree or as ordered by a court. By signing this Acknowledgment, you may be ordered to pay child support and medical support.

This document may be completed before the birth of the child, at the time of birth, or at any time after the birth of the child prior to any court hearing in a proceeding involving the child. If this document is signed before the birth of the child, it is binding for any child born no later than 300 days after the signature date on this document. When this Acknowledgment is properly filed with Texas Vital Statistics, it creates a parent-child relationship between the man and child. Establishment of paternity is required for a father’s name to be entered on a birth certificate.

Child Support services can be obtained through the Office of the Attorney General, Child Support Division or by hiring an attorney.

Denial of Paternity
If a child’s mother is married to a man other than the biological father at the time of birth or within 300 days of the ending of a marriage (by a finalized divorce,) the (ex) husband is presumed to be the legal father. To complete this document for a child that has a presumed father, the presumed father must deny paternity by completing the Denial of Paternity section. The mother must agree that the presumed father is not the biological father by also signing the denial section. The acknowledgment section must also be completed by the biological father and mother, or the denial will not be accepted. Upon the filing of this document, the presumed father is legally determined not to be the father of the child. His legal duty to support the child is removed. Likewise, his legal right of custody or visitation with the child is terminated.

Change of Mind
If any party to this document changes his/her mind about acknowledging or denying paternity, he/she may file a Rescission of Acknowledgment of Paternity (VS-158) to rescind this document. The Rescission of Acknowledgment of Paternity must be filed within sixty (60) days after this legal document is filed with Texas Vital Statistics or before the date a proceeding related to the child is initiated, whichever occurs first. After sixty (60) days, or the date a proceeding for the child was initiated, a lawsuit is required to challenge this document. Fraud, duress, or material mistake of fact in signing this form must be proven during the lawsuit.

If a Party is a Minor
Minors are authorized to complete the Acknowledgment of Paternity without parental consent. Minors are allowed to rescind or challenge this document in the same procedures as persons eighteen (18) or older.

All parties must receive oral notice of the above information before completing this Acknowledgment. You can receive oral notice of the information by calling 1-866-255-2006 and selecting option 1, “Notice of Rights and Responsibilities of a Parent.”

If you have questions, you may call the Paternity Opportunity Program at 1-866-255-2006.

September 2011
Reconocimiento de Paternidad Voluntario

Si no está casada con el papá del niño pero desea ponerlo como el papá legal en el acta de nacimiento, necesita saber la siguiente información:

• Ambos padres deben firmar el documento llamado Reconocimiento de Paternidad (AOP). Cuando el Reconocimiento de Paternidad es presentado ante la Unidad de Estadísticas Vitales (VSU), el papá biológico se convierte en el papá legal.

• Debe mostrar su identificación para completar un AOP.

• El Reconocimiento de Paternidad puede ser firmado:
  ➢ antes del nacimiento de su bebé;
  ➢ al nacer su bebé; o
  ➢ a cualquier momento después del nacimiento de su bebé;

• Para firmar el Reconocimiento de Paternidad antes del nacimiento de su bebé, ambos la mamá y el papá biológico deben ir a una de las entidades certificadas mencionadas aquí abajo. Al completar el Reconocimiento de Paternidad, la entidad certificada enviará un fax a la Unidad de Estadísticas Vitales. Por favor traiga una copia del Reconocimiento de Paternidad al hospital cuando nazca su bebé.

• Si no completó un Reconocimiento de Paternidad al nacer su bebé, ambos padres pueden ir posteriormente en cualquier momento a una de las entidades certificadas mencionadas abajo para completar el Reconocimiento de Paternidad.

• El Reconocimiento de Paternidad puede ser firmado y completado en:
  ➢ Procurador General de Oficinas de Manutención de Menores
  ➢ Secretario local (Oficina del Secretario del Condado)
  ➢ Oficinas locales de la ciudad de Estadísticas Vitales

• Para encontrar una entidad certificada en su área, puede llamar (866) 255-2006.

Información Importante
Si está casada y su esposo no es el papá del niño, su esposo debe llenar la sección Negación de Paternidad, que se encuentra en el Reconocimiento de Paternidad.

Si se divorció dentro de 300 días antes del nacimiento de su hijo y una orden judicial no excluye a su ex marido como el padre del niño, su ex marido tiene que firmar la Negación de la Paternidad.

Si la Negación de Paternidad es necesaria pero no la han llenado; no puede proceder con el Reconocimiento de Paternidad. Usted todavía puede establecer la paternidad si solicita los servicios de una oficina de manutención de niños o consultando a un abogado privado.
Este es un documento legal. Si no está segura que el hombre a quien se nombra en el Reconocimiento de Paternidad es el papá biológico del niño, NO debe firmar este documento. Usted quizás quiera hacer una prueba genética. El papá biológico que firma el Reconocimiento de Paternidad se convierte en el papá legal del niño cuando el documento es registrado en la Unidad de Estadísticas Vitales del Departamento Estatal de Servicios de Salud.

Al firmar este documento legal, se le otorgan a usted ciertos derechos y responsabilidades. Firmar este documento es voluntario. Debe consultar con un abogado si tiene cualquier inquietud sobre la firma de este documento. Este documento requiere que sea incluido un Código de Entidad en la esquina de abajo al lado derecho que debe ser puesto por una persona autorizada por la Procuraduría General para administrar el Reconocimiento de Paternidad.

**Beneficios, Derechos y Responsabilidades de la Paternidad**

Establecer el parentesco ayuda a facilitar que un niño reciba beneficios tales como seguro social, beneficios militares y de veteranos, cobertura de cuidado médico y seguro de vida, al igual que herencias.

**Este Reconocimiento de Paternidad tiene el mismo efecto que una orden de la corte estableciendo la paternidad.** Ambos padres tienen derechos de paternidad y deberes según como dispone la ley estatal. Cualquiera de los padres (mamá o papá) tiene derecho de intentar obtener la custodia principal del niño. Un padre que no vive con el niño quizás pueda tener derecho a visitar y mantener una relación con el niño, ya sea por acuerdo de los dos padres o por orden de una corte. Al firmar este Reconocimiento de Paternidad, a usted se le puede ordenar que pague manutención de niños o manutención médica. Este documento se puede llenar antes de nacer el niño, al momento de nacer, o en cualquier momento después del nacimiento del niño previo a que se realice alguna audiencia en corte en un procedimiento que involucre al niño. Si este documento es firmado antes de nacer el niño, establece un vínculo para cualquier niño que nace dentro de un lapso de 300 días después de la fecha de la firma de este documento. Cuando este Reconocimiento de Paternidad queda debidamente registrado con la Unidad de Estadísticas Vitales de Texas, establece una relación de padre e hijo entre el hombre y el niño. Se requiere establecer la paternidad para que el nombre del papá aparezca en el acta de nacimiento.

**Puede obtener servicios de manutención de niños a través de la División de Manutención de Niños de la Procuraduría General o contratando a un abogado**

**Negando la Paternidad**

Si la mamá de un niño está casada con un hombre que no es el papá biológico al momento de nacer o dentro de 300 días de que termine un matrimonio (por medio de un divorcio finalizado), dicho esposo o ex esposo se presume es el papá legal. Para completar este documento para un niño con un presunto papá legal, el presunto papá debe negar la paternidad llenando la sección Negación de la Paternidad. La mamá debe estar de acuerdo que el presunto papá no es el papá biológico al también firmar la sección negando la paternidad. El papá biológico y la mamá también deben llenar la sección de reconocimiento, o no será aceptada la negación de la paternidad. Al registrar este documento, se determina que el presunto papá no es el papá legal del niño. Su deber legal de proporcionar manutención al niño queda eliminado. Igualmente, su derecho legal de custodia o visitas con el niño queda eliminado.

**Cambio de Opinión**

Si una de las partes mencionadas en este documento cambia de opinión sobre el reconocimiento o el rechazo de paternidad, pueden registrar una Anulación del Reconocimiento de Paternidad (VS-158) para anular este documento. La Anulación del Reconocimiento de Paternidad debe ser registrada dentro de sesenta (60) días después de que este documento legal haya sido registrado con Estadísticas Vitales de Texas o antes de la fecha en que dé inicio un procedimiento legal relacionado con el niño, según lo que ocurra primero. Después de sesenta (60) días, o de la fecha de la primera audiencia, se requiere una demanda para desafiar este documento. El fraude, coacción o equivocación material de hecho al firmar este formulario debe ser comprobado durante la demanda.

**Si Una de las Partes Es Menor de Edad**

Los menores de edad están autorizados para llenar el Reconocimiento de Paternidad sin permiso de sus padres. Los menores de edad pueden anular o desafiar este documento bajo los mismos procedimientos a disposición de personas de dieciocho (18) años o mayores.

Todas las partes deben recibir un aviso oral de la información mencionada arriba antes de llenar el Reconocimiento de Paternidad. Usted puede recibir aviso oral de esta información llamando al 1-866-255-2006 y seleccionando la opción 1, “Aviso de Derechos y Responsabilidades de un Padre”.

Si tiene preguntas, llame al Programa de Oportunidad de Paternidad al 1-866-255-2006
Breastfeeding Information
Lactation Support

The International Lactation Department at Medical City consists of Board Certified Lactation Consultants (IBCLC). We offer inpatient and outpatient consultations, sale and rental of breast pumps and a “warm” line for telephone support. Inpatients are seen on a daily basis and outpatients by referral and appointment only.

**Lactation Office**
972-566-4811

**Lactation Outpatient Clinic**
972-566-6534

**Lactation Rental Office**
972-566-4580
“Skin to Skin Care”
Mothers have probably always held their babies skin-to-skin. It’s a wonderful way to be close. Skin-to-skin means that your baby is placed belly-down, directly on your chest, right after birth. The first hour of snuggling skin-to-skin lets you and your baby get to know each other. Studies show that skin-to-skin care also has important health benefits for babies, especially when it’s given right after birth. Skin-to-skin care:

**Calms and soothes your baby**
- Helps your baby maintain a healthy body temperature
- Helps regulate your baby’s heart rate, blood sugar, and breathing.
- Improves your baby’s sleep
- Helps your baby breastfeed

**Calm Transition**
Your chest is the best place for your baby to adjust to life outside the womb. Compared with babies who are swaddled or kept in a crib, skin-to-skin babies stay warmer and calmer, cry less, and have better blood sugars. Skin-to-skin cuddling may affect how you relate with your baby. Researchers have noted that skin-to-skin moms touch and cuddle with their babies more.

**Breastfeeding**
Snuggling gives you and your baby the best start for breastfeeding. Research studies show that babies who are provided skin-to-skin care breastfeed better and longer. Keeping your baby skin-to-skin in the first few weeks makes it easy to know when to breastfeed your baby, especially if your baby is a little sleepy.

**Skin-to-Skin Care after the Hospital**
Keep cuddling skin-to-skin after you leave the hospital. Your baby will stay warm and comfortable on your chest and the benefits for bonding, soothing, and breastfeeding likely continue well after birth. Skin-to-skin care can keep your baby interested in nursing when baby is sleepy. Dads can snuggle, too. Fathers and mothers who hold their babies skin-to-skin help keep them calm and cozy.
Nutritional Choice

One of the most important decisions a parent will make is how you will feed your infant. Medical City Dallas Hospital respect the rights of parents and want to ensure that you are making an informed decision. The American Academy of Pediatrics, the Center for Disease Control, the March of Dimes, and the World Health Organization recommend babies receive exclusive breast milk for the first six months because of the health benefits for both mom and baby, unless medically contraindicated.

Maternal Benefits from Breast Feeding
- Decreases the incidence of high blood pressure
- Reduces the incidence of Type 2 diabetes
- Reduces the incidence of breast, ovarian, and uterine cancer
- Decreases the risk of cardiovascular disease
- Helps prevent postpartum hemorrhage
- Helps prevent osteoporosis
- Breastfeeding assists in postpartum weight loss
- Women who breastfeed have less postpartum anxiety and depression

Infant Benefits from Breast Feeding
- Decreases incidence of ear infections
- Reduces incidence of respiratory infections
- Decreases gastrointestinal infections
- Less incidence of diabetes
- Decreases incidence of childhood leukemia
- Decreases the incidence of sudden infant death syndrome
- Decreases obesity

Tips for successful breastfeeding
- Hold your baby skin to skin often
- Keep your baby with you as much as possible (including at night)
- Breastfeed at least 8 – 12 times in 24 hours
- Avoid giving bottles unless medically necessary
- Avoid giving your baby a pacifier until breastfeeding is well established.
Breastfeeding is best for babies.

Breastmilk is more than just food, it’s protection.

• Breastmilk has natural protective ingredients that are not found in breastmilk substitutes (formula) that protect your baby from getting sick.

• Breastmilk is easily digested and lowers your baby’s chance of getting diarrhea and constipation.

• Breastfeeding reduces your baby’s risk of Sudden Infant Death Syndrome (SIDS) or developing allergies, asthma, diabetes, and certain cancers.

• Breastmilk changes to meet your baby’s needs as he grows.

• Breastfeeding helps your baby’s brain develop.

Breastfeeding is best for mothers.

Breastfeeding:

• Helps moms heal after delivery by reducing bleeding and shrinking the uterus.

• Burns about 600 calories a day, which can help mom return to her pre-pregnancy weight sooner.

• Releases a hormone that creates a strong connection between moms and babies. It also helps moms feel calm and relaxed.

• Lowers mom’s chance of developing breast and ovarian cancer, diabetes and cardiovascular disease.

Breastfeeding is best for everyone.

• Breastfeeding mothers miss less work because their infants are sick less often.

• Since breastfed babies tend to be healthier, families have lower medical costs.

• Breastmilk is natural — it doesn’t require any extra resources to prepare and is always available and the right temperature.

• Breastfeeding calms a baby or toddler, making naptime and bedtime easier. Moms can start a tradition by reading bedtime stories to her older children while she nurses.

• With practice, you can breastfeed anywhere.

For breastfeeding help, contact your local WIC breastfeeding peer counselor or go to www.breastmilkcounts.com or contact:

Texas Lactation Support Hotline
1-855-550-6667
La lactancia materna

Amamantar es lo mejor para los bebés.
La leche materna es más que comida, es protección.
• La leche materna tiene ingredientes naturales protectores que no se encuentran en la fórmula para bebés y que protegen al bebé de enfermedades.
• La leche materna es fácil de digerir, y eso reduce el riesgo de diarrea y estreñimiento.
• La lactancia materna reduce el riesgo del síndrome de muerte súbita del lactante (SIDS) o de alergias, asma, diabetes y ciertos tipos de cáncer.
• La leche materna cambia según las necesidades del bebé a medida que crece.
• La leche materna ayuda al desarrollo del cerebro del bebé.

Amamantar es lo mejor para las mamás.
La lactancia materna:
• Ayuda a las madres a sanar después del parto al reducir el sangrado y contraer el útero.
• Quema alrededor de 600 calorías al día, lo que puede ayudar a la mamá a volver más pronto al peso que tenía antes del embarazo.
• Produce una hormona que crea una conexión fuerte entre mamá y bebé. También ayuda a las madres a sentirse tranquilas y relajadas.
• Reduce la posibilidad de que la mamá desarrolle cáncer de seno y de los ovarios, diabetes y enfermedades cardiovasculares.
• Las mamás que amamantan faltan menos al trabajo porque sus hijos se enferman con menos frecuencia.
• Como los bebés lactantes suelen ser más saludables, las familias gastan menos en la atención médica.
• La leche materna es natural — no requiere recursos adicionales para preparar y está siempre disponible y a la temperatura correcta.
• La lactancia materna calma al bebé o niño pequeño, haciendo más cómoda la hora de la siesta y la hora de acostarse. Las madres pueden crear una tradición de leer a sus hijos mayores mientras amamantan al bebé.
• Con práctica, podrá amamantar en cualquier lugar.

Amamantar es lo mejor para todos.

Para ayuda con la lactancia materna, comuníquese con una madre consejera de lactancia del programa WIC local, vaya a www.lechematernacuenta.com o comuníquese con:

Texas Lactation Support Hotline
1-855-550-6667
Breastfeeding Insurance Benefits

The new health care law requires most health insurance plans to provide breastfeeding support, counseling, and equipment for the duration of breastfeeding. These services may be provided before and after you have your baby.

According to healthcare.gov “these rules apply to Health Insurance Marketplace plans and all other health insurance plans, except for grandfathered plans.

Your health insurance plan must cover the cost of a breast pump - and may offer to cover either a rental or a new pump for you to keep, depending on your circumstances. Most insurance companies will require you to go through a DME (durable medical equipment) supplier. Your insurance company can provide you with phone numbers for one of these companies.

“Please contact your insurance company directly to find out what breastfeeding benefits are afforded to you through your plan.”

While Medical City is a network provider we are not a DME. We cannot bill your insurance company for a pump that you rent or purchase. Any pumps sold or rented from Medical City will have to be paid for by you at the time of sale/rental and then you will need to submit your receipt to your insurance company for reimbursement. Should your infant be in the NICU we can provide you with a letter from the Neonatologists to submit with your receipt stating the need for you to rent a hospital grade pump. Most insurance companies will follow the doctor’s recommendations on what is medically appropriate.

Each plan is different but should provide guidance on whether the covered pump is a manual or electric pump, how long the coverage of a rented pump lasts, and when you can obtain your pump. We suggest you call your insurance company prior to delivery. From our experience in helping patients we have learned that it usually takes 10-14 business days to receive your pump. Some insurance plans may require pre-authorization from your doctor to ensure the proper services are provided.
Sweet Beginnings at Medical City Dallas

Congratulations on the birth of your new baby! The first year is an exciting time of discovery and learning for you and your baby. At Medical City, we want to help make this first year a time of Sweet Beginnings for you both.

Our Sweet Beginnings Class will cover a variety of topics that we’re confident you will find entertaining as well as educational. We will provide a safe environment for you and your baby to enjoy some time out of the house while having fun together with other moms and their babies.

Sweet Beginnings will meet twice a month in Medical City Children’s Hospital Classrooms A & B from 11:30am - 12:30pm every other Wednesday. We will cover the cost of parking.
Medical City

Preadmission Office: 972.566.2252
Email: Delonda.Montgomery@hcahealthcare.com
Mailing Address: 7777 Forest Lane, Dallas, TX 75230
TheCityDelivers.com